



Coston Primary School

Oldfield Lane South, Greenford, Middlesex, UB6 9JU

Tel: 020 8578 1515 Fax: 020 8813 1103

Deputy Head Teacher: Kate Moyse



SCHOOL TRIPS: Information and Permission Letter

1st November 2016

Dear Parents/Carers,

Year 4 will be going on a school trip to **Hampton Court Palace** on **Friday 9th December 2016**. The purpose of the trip is for children to gain more knowledge about the Tudors, our creative curriculum topic this term.

To cover the costs of this trip, a voluntary contribution of **£13**, which covers the entrance fee and the coach cost, would be appreciated. In the event that insufficient contributions are received, the trip will not go ahead.

We will be travelling to the palace by coach from school and will be leaving school at **9.15am**. The children will be accompanied by teachers, learning support assistants and parent volunteers so that they can gain as much as possible from this trip and the educational facilities. Your child is allowed to bring a small sum of **no more than £5** on the trip to spend at the palace gift shop.

Your child will also need a healthy packed lunch and water in a simple drawstring or plastic bag marked with his/her name. Please make sure that their drink is in a disposable plastic bottle (**no fizzy drinks are allowed**).

Please indicate on this form whether you will require a school lunch from Harrison's for your child, should you be entitled to a free school meal. If you wish to take advantage of this service, please ensure that your form is returned no later than **Friday 25th November 2016**.

Children should be in full school uniform. They will also need a warm coat and sensible shoes. We need **two parent volunteer per class** to help us on this trip. If you are interested in volunteering, please complete the relevant section of the attached form. We will confirm with parents offering to support the trip who will be needed by **Monday 5th December 2016**.

We plan to be back at school by **3.30pm**.

Please return the attached permission slip together with the **£13** to the class teacher by **Friday 2nd December 2016**.

Many thanks,

Miss Abiodun Adeyemi/Miss Holly Shorter (Year 4 teachers)



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SCHOOL TRIP: Hampton Court Palace – Friday 9th December 2016

I give permission for my child _____ to attend the school trip on **9th December 2016** to **Hampton Court Palace**.

Parent/ Carer : PRINT NAME

Signature:

*****Emergency contact number for the day:** _____

My child will require a packed lunch from Harrison's for the trip - **YES** **NO**

Please print your name below if you are able to accompany us on the school trip as a parent/volunteer.

I _____ will be able to attend the trip to **Hampton Court Palace** on **the 9th December 2016** as a parent/carer volunteer.