



## Coston Primary School

Oldfield Lane South, Greenford, Middlesex, UB6 9JU

Tel: 020 8578 1515 Fax: 020 8813 1103

Head Teacher: Kate Moyse



25<sup>th</sup> November 2016

Dear Parents/ carers

### **We are looking for NEW Parent Governors**

We currently have vacancies for two parent governors on the Governing Body, positions which are open to all parents and guardians of children in this school. Being a governor will afford you the opportunity to help shape and guide the development of Coston Primary School in our efforts to make it the local school of choice in Greenford, and to achieve an 'Outstanding' judgement from Ofsted.

The Governing Body is responsible for both the conduct of the school and for promoting high standards, and carries out its role by working in partnership with the Head Teacher in setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance.

The Governing Body is asking you to nominate someone with parental responsibility for a child at the school. If it receives more than one nomination, then a ballot will be held. Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of our children and the time and willingness to get involved. The skills you have can be very useful to the governing body. At the moment the Governing Body is lacking governors who have expertise in **finance or buildings/ premises management**. If you are someone with the required experience, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information.

*"To Enjoy, Achieve And Excel In Everything We Do"*



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Our Governing Body expects governors to:

- Attend one termly meetings of the full governing body
- Sit on either the Resources or Teaching and Learning committees and attend the meetings which are usually once a term
- Visit the school informally at least once a term
- Commit to attend training courses, perform additional research as required and take part in monitoring visits once a term

In return, our Governing Body commits to:

- provide you with a structured induction
- provide access to quality training via Ealing Local Authority
- provide you with an experienced governor as mentor

If you would like to find out more about how you can contribute to governance at our school, please email me with your contact details via the school office:

[admin@coston.ealing.sch.uk](mailto:admin@coston.ealing.sch.uk).

Yours sincerely

A handwritten signature in black ink, appearing to read 'K Moyse', with a horizontal line underneath.

pp Mr Philip Young

Chair of Coston Governing Body