



Coston Primary School

Oldfield Lane South, Greenford, Middlesex, UB6 9JU

Tel: 020 8578 1515 Fax: 020 8813 1103

Head Teacher: Kate Moyse



9th May 2017

Dear Parents/Carers

PARENT CONSULTATION MEETINGS

As you are aware the Parent Consultation meetings for the parents of children in Kingfishers was postponed last term as Miss Colless had not long joined the staff, and hadn't had time to get to know your children well.

All parents will be receiving a written report at the end of the Summer Term, which will be written by Miss Colless, but if, in the meantime, you would like to have a short meeting with her, she will be available after school next week, Tuesday 16th May and Wednesday 17th May between 3.40pm and 5.40pm.

We have introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from 3.30pm on Tuesday, 9th May until 3.30 pm on Monday, 15th May. Should you wish to make any changes after this date please contact the school office.

Please visit <https://coston.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.)

Login with the following information:

Student's First Name
Student's Surname
Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kate Moyse', written over a light blue rectangular background.

Miss Kate Moyse
Head Teacher